



The South African Health Products Regulatory Authority (SAHPRA), is the National Medicines Regulatory Authority established in terms of the ***Medicines and Related Substances Act, 1965, (Act No. 101 of 1965) as amended***, to provide for the monitoring, evaluation, regulation, investigation, inspection, registration and control of medicines, scheduled substances, clinical trials and medical devices, and related matters in the public interest.

**RISK, AUDIT AND GOVERNANCE COMMITTEE (RAG) MEMBERS**  
**Ref No.: SAHPRA 100/2020**

The Board of SAHPRA hereby invites applications from suitably qualified and interested individuals to serve as external members of the Risk, Audit and Governance Committee of the Board, in line with the provisions of Section 76(4) of the Public Finance Management Act, 1999 (Act 1 of 1999).

**TERM OF OFFICE AND REMUNERATION:** The term of office of appointed candidates will be from the date of appointment to 30 April 2022. The remuneration of the members of the Risk, Audit and Governance Committee is determined in accordance with paragraph 20.2.2 of the Treasury Regulations.

**CENTRE: Pretoria**

**MINIMUM REQUIREMENTS:** \* An appropriate tertiary qualification in Risk Management, Finance, Accounting, or Audit. \*Preference will be given to candidates with CIA/CASA or equivalent qualifications. \* Post graduate qualification of at least NQF 8 in the above fields.

**Experience:** \* Extensive experience (minimum of 10 years) in Supply Chain Management in public sector, accounting and/or auditing, financial management, internal controls, and risk and compliance management. \* Applicants may not be political office-bearers or be in the employment of SAHPRA and must have no business or personal relationship with the Authority.

**COMPETENCIES AND ATTRIBUTES:** \* Preference will be given to applicants with experience in serving on Audit and Risk Committees of public or private institutions. \* Knowledge and understanding of the Public sector laws and regulations. \* Sound analytical skills with independence and integrity. \* Knowledge and understanding of the regulatory framework within which public entities operates, in particular the PFMA, PPPFA, GRAP and National Treasury Regulations. \* Knowledge and understanding of the roles and responsibilities of Internal and External Auditors.

**RESPONSIBILITIES WITHIN THE COMMITTEE:**

- Perform duties as required by section 27.1 of the Treasury Regulations and RAG Charter.
- Review annual financial statements and establish whether the statements have been prepared in accordance with the PFMA and related Treasury Regulations, including the applicable accounting frameworks.
- Review the coordination of audit efforts to ensure the completeness of coverage and promote the effective use of financial resources.
- Ensuring that the Audit Committee must serve as a mechanism of the Board of SAHPRA to monitor and reinforce the effectiveness of the internal control system and internal audit function.

- Provide objective advice and recommendations to management of the SAHPRA and the Board of SAHPRA regarding the sufficiency, quality and results of assurance on the adequacy and functioning of the entity's risk management, control and governance frameworks and processes (including accountability and auditing systems).
- Provide advice and recommendations as may be requested by the on specific emerging priorities, concerns, risks, opportunities and/or accountability reporting.
- Develop a direct, strong and candid relationship with the Auditor-General of South Africa.

**THE AUDIT COMMITTEE MUST REVIEW AND MAKE RECOMMENDATIONS ON:**

- The functioning and overall efficiency and effectiveness of the internal controls system
- The functioning and effectiveness of the internal auditors.
- The risk areas of the authority's operations to be covered in the scope of the internal and external audits taking the lead in identifying risks which may impact on the organization and provide leadership in ensuring that there are processes in place to mitigate such risks.
- The adequacy and effectiveness of the organization's internal controls, including computerized information systems control and security, the quality of financial and other management information produced to ensure integrity and reliability, as well as the related significant findings and recommendations of internal and external audit auditors, together with Management's response thereto.
- The compliance with laws and regulations and other related requirements.

**INSTRUCTIONS TO APPLICANTS:** All applications must:

- Be submitted with a covering letter outlining suitability for appointment, accompanied by a comprehensive CV, the names of 3 referees and recently certified copies of ID and qualification/s.
- Applications without the afore mentioned will not be considered. Should you be in possession of a foreign qualification, it must be accompanied by an evaluation certificate from the South African Qualification Authority (SAQA).
- Applications must be submitted by email to [hr@sahpra.org.za](mailto:hr@sahpra.org.za), including the required certified documentation as indicated. **DO NOT MAKE ENQUIRIES TO THIS ADDRESS.**
- No late applications will be accepted. CVs will not be returned. Applications, which are received after the closing date and time, will not be considered.
- Further communication will be limited to shortlisted candidates. If you have not received a response from SAHPRA within 3 months of the closing date, please consider your application as unsuccessful.
- It will be expected of candidates to be available for selection interviews on a date, time and place as determined by SAHPRA.

Applicants must note that further checks (qualification verification and previous experience) will be conducted once they are appointed.

SAHPRA is guided by the principles of Employment Equity. Candidates with disabilities are encouraged to apply and an indication in this regard will be appreciated.

**Enquiries:** Peter Nthotso: Board Secretary, Email: [Peter.nthotso@sahpra.org.za](mailto:Peter.nthotso@sahpra.org.za) (**DO NOT SEND APPLICATIONS TO THIS EMAIL ADDRESS**).

**CLOSING DATE:** 04 January 2021 at 16H00.