



The South African Health Products Regulatory Authority (SAHPRA) is the National Medicines Regulatory Authority established in terms of the ***Medicines and Related Substances Act, 1965, (Act No. 101 of 1965) as amended***, to provide for the monitoring, evaluation, regulation, investigation, inspection, registration and control of medicines, scheduled substances, clinical trials and medical devices, and related matters in the public interest.

CHIEF RADIATION CONTROL OFFICER GR 1 (RADIATION CONTROL INSPECTORATE)

(FIXED TERM CONTRACT POSITION: 24 MONTHS)

Salary: As per DPSA OSD Framework

Ref No.: SAHPRA 052/2022

CENTRE: DURBAN

REQUIREMENTS: * B Rad Degree in Diagnostic Radiography/Nuclear Medicine/Radiation Therapy or equivalent NQF Level 7 qualification. * Professional current registration with the HPCSA (Proof to be submitted with application).

EXPERIENCE: * Minimum 1 year working experience as radiographer and involved in quality assurance activities. * Knowledge of, and experience with, relevant national legislation and international standards.

COMPETENCIES/SKILLS: * Comprehensive knowledge and understanding of relevant legislation, protocols, standard operating procedures, and work instructions. * Communication skills (verbal, written, negotiation, conflict management, presentation). * Interpersonal skills. * Assertiveness. * Ethical behaviour. * Customer service. * Team management. * MS Office (Word, Excel, Power Point). * Good health: eyesight, hearing, mobility. * A valid driver's licence.

DUTIES: • **Internal operational processes:** * Ensures effectiveness of internal branch processes by verifying the integrity of information and the capability of applicants to comply with the Act, regulations, conditions, and codes of conduct. * Performing risk assessments and reporting accordingly. • **Compliance:** * Ensures the compliance of applicants and licensees in the catchment area of the allocated branch by performing planned and unplanned inspections. * Compliance assurance investigations, and audits. * Initiating or performing enforcement actions in collaboration with Assistant Manager, licensing staff and other subunits. • **Accidents and Incidents:** * Responds to radiation incidents/accidents by verifying compliance with regulatory requirements and Instituting / initiating enforcement actions in the event of non-compliance. • **Management of risks and audit queries:** * Investigate and respond to radiation incidents/accidents to verify compliance to regulatory requirements. * Provide training and guidance to personnel and external stake holders. * Completion of monthly log sheets, statistics, travel and subsistence claims, and submissions of final monthly inspection programmes. * Developing of standard operating procedures in collaboration with other units i.e. Licensing and Radionuclides.

Please Note: Some Inspections will be carried out in remote areas. Officials will have to undertake long journeys which will require them to be absent from home.

INSTRUCTIONS TO APPLICANTS: All applications must:

- Be submitted with a covering letter clearly reflecting the **name of the position and post reference number**, be signed, accompanied by a comprehensive CV, the names and email addresses of 3 referees and recently certified copies of ID, required qualification/s (matric included) and driver's licence where applicable.
- Applications without the aforementioned documents/information will not be considered. Should you be in possession of a foreign qualification, it must be accompanied by an evaluation certificate from the South African Qualification Authority (SAQA).
- A separate application must be completed for each post. SAHPRA will not be liable where applicants use incorrect or no reference number on their applications.
- Applications must be submitted by email to recruitment@sahpra.org.za, including the required certified documentation as indicated. **DO NOT MAKE ENQUIRIES TO THIS ADDRESS.**
- No late applications will be accepted. CVs will not be returned. Applications, which are received after the closing date, will not be considered.
- Further communication will be limited to shortlisted candidates. If you have not received a response from SAHPRA within 3 months of the closing date, please consider your application as unsuccessful.
- It will be expected of candidates to be available for selection interviews on a date, time and place as determined by SAHPRA.

Applicants must note that further checks will be conducted once they are shortlisted and that their appointment is subject to positive outcomes on these checks, which include security clearance, qualification verification, criminal records, credit records, citizenship status and previous employment.

SAHPRA is guided by the principles of Employment Equity. Candidates with disabilities are encouraged to apply and an indication in this regard will be appreciated. SAHPRA reserves the right to fill or not to fill the vacant post/s.

Enquiries: Ms S. Molepo, Email: setlola.molepo@sahpra.org.za (**DO NOT SEND APPLICATIONS TO THIS EMAIL ADDRESS**).

CLOSING DATE: 26 August 2022 at 16H00.