



The South African Health Products Regulatory Authority (SAHPRA) is the National Medicines Regulatory Authority established in terms of the ***Medicines and Related Substances Act, 1965, (Act No. 101 of 1965) as amended***, to provide for the monitoring, evaluation, regulation, investigation, inspection, registration and control of medicines, scheduled substances, clinical trials and medical devices, and related matters in the public interest.

SENIOR MEDICAL PHYSICIST: RADIONUCLIDES (Radiation Control)

Salary: R788 910.00 – R929 307.00

Ref No.: SAHPRA 054/2022

CENTRE: Cape Town

REQUIREMENTS: *B.Sc. (Hons) degree in Medical Physics *HPCSA professional registration.

EXPERIENCE: * A minimum of three (3) years managerial experience in any combination of the three fields (Radiation Oncology, Diagnostic Radiology, Nuclear Medicine) * Working knowledge of relevant national legislation and international standards.

COMPETENCIES, KNOWLEDGE, AND SKILLS: *Comprehensive knowledge and understanding of relevant legislation, protocols, standard operating procedures, and work instructions. * Attention to detail. *Self-motivated and able to work independently. *Competent in problem-solving, research skills and team building. *Information evaluation. *Decision making. *Objectivity. *Resilience. *Communication skills (verbal, written, negotiation, conflict management, presentation). *Interpersonal skills. *Assertiveness. *Ethical behaviour. * Customer service. *Planning and organising skills. *MS Office. *A valid driver's licence. *Aptitude tests will be conducted. * Knowledge of Hazardous Substance Act, 1973 (Act 15 of 1973) and related Regulations as well as relevant international standards. *Knowledge of recent national legislation, international, standards, recommendations and best practices related to ionizing radiation, radiation control, biological and health effects of radiation and occupational safety in general, to have a sound knowledge of these subjects and to give advice and information to government officials and the public. * Working with databases as well as physical and electronic document management systems.

DUTIES:

Leads operations within the Radionuclides Sub-Unit:

- Ensure regulatory compliance with radioactive sources
- Ensuring that tasks meet deadlines and are closed
- Design risk mitigation plans for the unit
- Manage relationships with stakeholders and licensees
- Compile annual performance plans and annual operational plans of the sub-unit

Licensing the import and manufacture of group IV hazardous substances in terms of the Hazardous Substances Act 15 of 1973:

- Ongoing review and optimisation of operations and processes
- Developing, reviewing, and improving the accuracy of databases
- Coordinating operations, processes, and projects between the three sub-units
- Encouraging effective utilisation of resources to enhance value for money
- Developing (and reviewing) internal policies, in collaboration with senior management.
- Evaluating and improving security (physical, information, cyber)

Developing & implementing policy, guidelines, and SOPs:

- To develop and implement policy with respect to the regulatory control of Safe and security of radioactive sources
- To develop and implement policy with respect to the regulatory control of Safe Transport of radioactive sources
- To develop and implement SOPs and guidelines with respect to the regulatory control of radioactive sources
- Management of the sub-unit Quality Systems

Managing operational risk & audit queries:

- To respond to risk and audit queries as required
- Manage and compile operational risk and record registers of the unit on a quarterly basis.

INSTRUCTIONS TO APPLICANTS: All applications must:

- Be submitted with a covering letter clearly reflecting the name of the position and post reference number, be signed, accompanied by a comprehensive CV, the names and email addresses of 3 referees and recently certified copies of ID, required qualification/s (matric included) and driver's licence where applicable.
- Applications without the afore mentioned will not be considered. Should you be in possession of a foreign qualification, it must be accompanied by an evaluation certificate from the South African Qualification Authority (SAQA).
- A separate application must be completed for each post. SAHPRA will not be liable where applicants use incorrect or no reference number on their applications.
- Applications must be submitted by email to recruitment@sahpra.org.za, including the required certified documentation as indicated. **DO NOT MAKE ENQUIRIES TO THIS ADDRESS.**
- No late applications will be accepted. CVs will not be returned. Applications, which are received after the closing date, will not be considered.
- Further communication will be limited to shortlisted candidates. If you have not received a response from SAHPRA within 3 months of the closing date, please consider your application as unsuccessful.
- It will be expected of candidates to be available for selection interviews on a date, time and place as determined by SAHPRA.

Applicants must note that further checks will be conducted once they are shortlisted and that their appointment is subject to positive outcomes on these checks, which include security clearance, qualification verification, criminal records, credit records, citizenship status and previous employment. SAHPRA is guided by the principles of Employment Equity. Candidates with disabilities are encouraged to apply and an indication in this regard will be appreciated. SAHPRA reserves the right to fill or not to fill the vacant post/s.

Enquiries: Ms S. Molepo, Email: setlola.molepo@sahpra.org.za (**DO NOT SEND APPLICATIONS TO THIS EMAIL ADDRESS**). **CLOSING DATE: 12 December 2022 at 16H00.**