

The South African Health Products Regulatory Authority (SAHPRA), is the National Medicines Regulatory Authority established in terms of the ***Medicines and Related Substances Act, 1965, (Act No. 101 of 1965) as amended***, to provide for the monitoring, evaluation, regulation, investigation, inspection, registration and control of medicines, scheduled substances, clinical trials and medical devices, and related matters in the public interest.

This procurement will be managed by Supporting Health Initiatives (SHI), a Division of Wits Health Consortium Pty Ltd (WHC) for and on behalf of SAHPRA. SHI is dedicated to promoting and enabling public health activities that lead to new, significant advancements in healthcare and related fields and does this by providing resources, collaborative opportunities and project management support to partners and funders. SHI has developed a strong track record of delivering on assignments in Africa. SHI's operations and business teams have demonstrated capacity to quickly align with partners, distribute funds, and oversee implementation.

## **SPECIALIST PHARMACOVIGILANCE X2**

**Two (2) year contract period subject to renewal to five (5) years**

**Salary Package: Grade D2 all-inclusive remuneration per annum (total cost to company)**

**Ref No.: SAHPRA 002/2024**

**CENTRE: Pretoria**

**REQUIREMENTS:** Matric certificate and MBChB degree with Master's degree in Public Health or Clinical Pharmacology (NQF level 09) as recognised by SAQA. Registration with Health Professional Council of South Africa (HPCSA). PhD in public health or pharmacology will be an added advantage. A minimum of 10 years' experience in public health programmes or clinical research. Participation in local, regional or international associations or advisory bodies.

**CORE COMPETENCIES AND TECHNICAL PROFICIENCIES:** Comprehensive and sound knowledge of all relevant legislation, protocols, regulations, and guidelines pertaining to the Medicines and Related Substances Act 101 of 1965. Good verbal and numerical reasoning skills to allow analysis and interpretation of written and numerical data. Good, effective communication skills (verbal, written, conflict management and resolution). Works largely on own initiative and effectively evaluates the most complex assessments. Holds either a more broadly defined or a specialist role within the SAHPRA. Can handle challenges that are

complex, requiring the application of research and newly assimilated knowledge. Resolve safety issues requiring creative and innovative thinking based on the breadth and depth of knowledge and experience. Acts as a peer reviewer and mentor for the work of others. Writes and critically evaluates written assessment reports and presentations. Ethical behaviour and adherence to the SAHPRA Code of Conduct. Knowledge of SAHPRA policies and guidelines.

**DUTIES:** Providing strategic technical leadership considering local and international PV reports, interventions and strategies from other NRAs and WHO. Provide regular feedback and recommendations to the PV committee, NISEC and SAHPRA management. Making or recommending regulatory decisions on individual products (vaccines and biological products) based on appropriate reviews. Performing signal detection and conducting investigations. Reviewing and analysing adverse events reports; safety data from all data sources; all safety communications to both healthcare professionals and the public; and advise on vigilance guidance documents. Training and development, and capacity building on pharmacovigilance and related activities

**INSTRUCTIONS TO APPLICANTS (HOW TO APPLY):** Interested applicants who meet the above requirements should forward their applications accompanied by signed covering letter attached to the comprehensive CV with the names and email addresses of three (3) referees clearly reflecting the **name of the position and post reference number**, and recently certified copies of ID, required qualification/s (matric included) and driver's licence where applicable.

- Applications without the aforementioned documents/information will not be considered. **Should you be in possession of a foreign qualification, it must be accompanied by an evaluation certificate from the South African Qualification Authority (SAQA).**
- A separate application must be completed for each post. SAHPRA will not be liable where applicants use incorrect or no reference number on their applications.
- No late applications will be accepted. CVs will not be returned. Applications, which are received after the closing date, will not be considered.
- Further communication will be limited to shortlisted candidates. If you have not received a response from SAHPRA within 3 months of the closing date, please consider your application as unsuccessful.
- It will be expected of candidates to be available for selection interviews on a date, time and place as determined by SAHPRA.

**Applicants** must note that further checks will be conducted once they are shortlisted and that their appointment is subject to positive outcomes on these checks, which include security clearance, qualification verification, criminal records, credit records, citizenship status and previous employment.

SAHPRA is guided by the principles of Employment Equity. Candidates with disabilities are encouraged to apply and an indication in this regard will be appreciated. SAHPRA reserves the right to fill or not to fill the vacant post/s.

Interested persons who meet the above-stated qualifications should forward their applications which should consist of a cover letter, detailed Curriculum Vitae, certified copies of qualification(s) and Identity Document (certified within the past 3 months).

SAHPRA comply with the provisions of Protection of Personal Information Act (POPIA); Act No. 4 of 2013. We will use your personal information provided to us for the purpose of recruitment only and more specifically for the purpose of the position/vacancy you have applied for. In the event your application was unsuccessful, SAHPRA will retain your personal information for internal audit purposes as required by policies.

**Enquiries:** Ms S. Molepo, Email: [setlola.molepo@sahpra.org.za](mailto:setlola.molepo@sahpra.org.za) (**APPLICATIONS SENT TO THIS EMAIL ADDRESS WILL NOT BE CONSIDERED FOR THE RECRUITMENT PROCESS**). **The closing date is the 26<sup>th</sup> of April 2024 at 16H00.**

**Applications must be sent to:** [tmotswasejane@witshealth.co.za](mailto:tmotswasejane@witshealth.co.za) .